



Staged Backup/Import

"NovaBACKUP Cloud 19"
(formerly xSP)

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Guide to creating a staged backup

This document is going to show you how to perform a Staged Backup on the client for the NovaBACKUP Cloud (formerly xSP) device and how to import it to the Storage Server. This function is most useful for very large backups that the initial backup you do not want to go over the wire.

Please read this entire guide before beginning any staged backup.

1. Setup the user on the Storage Server.
2. [Install] and setup the NovaBACKUP Cloud (formerly xSP) device on the client computer.
3. In the xSP Configure device settings, Enter the Server name, username, and password.

Configure Device

Account Security Advanced Staging Proxy Restore

Device Name

Name for this configuration:
xSP device.0

Backup server location

Use these settings for transferring data to a Backup Server on the Internet or on a local Intranet.

Server Name or IP Address: 555.555.0.555

Backup server authentication

Use these settings to configure the username and password for your account on the backup server.

Specify credentials for authentication

Username: user

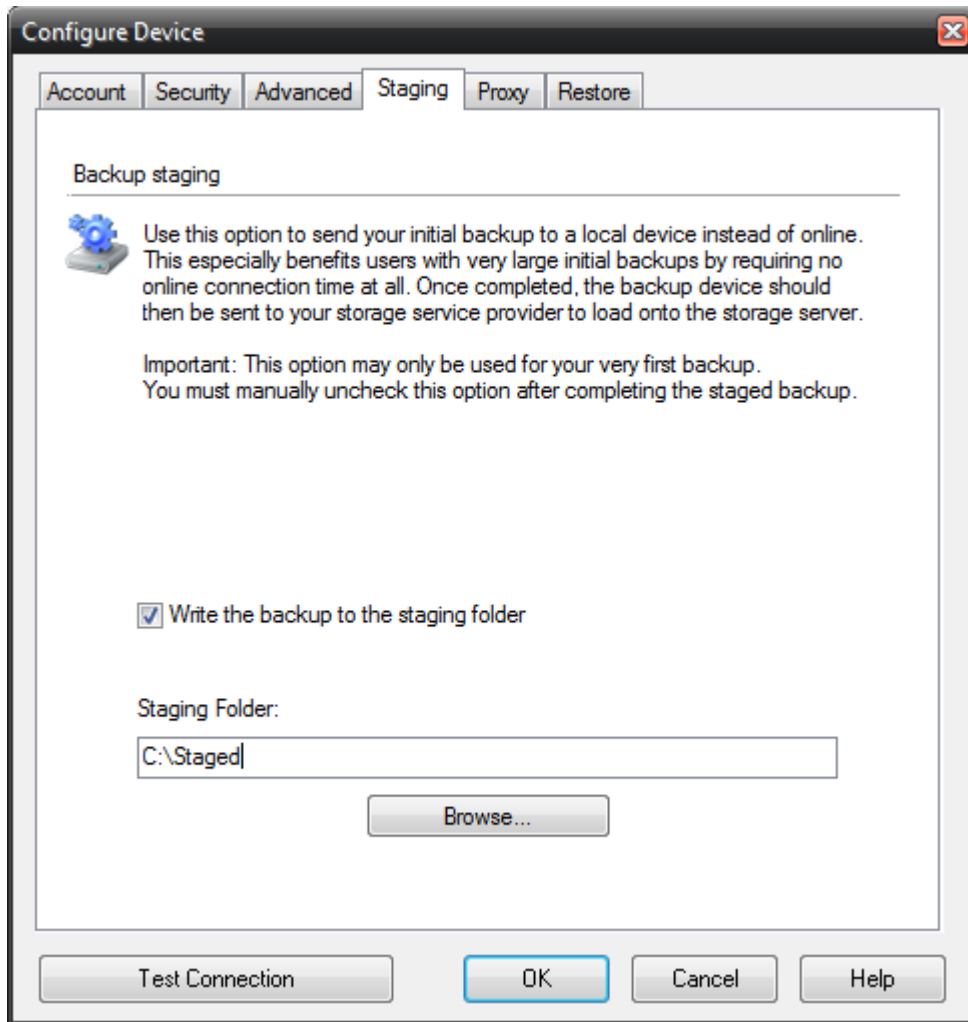
Password: ****

Re-enter Password: ****

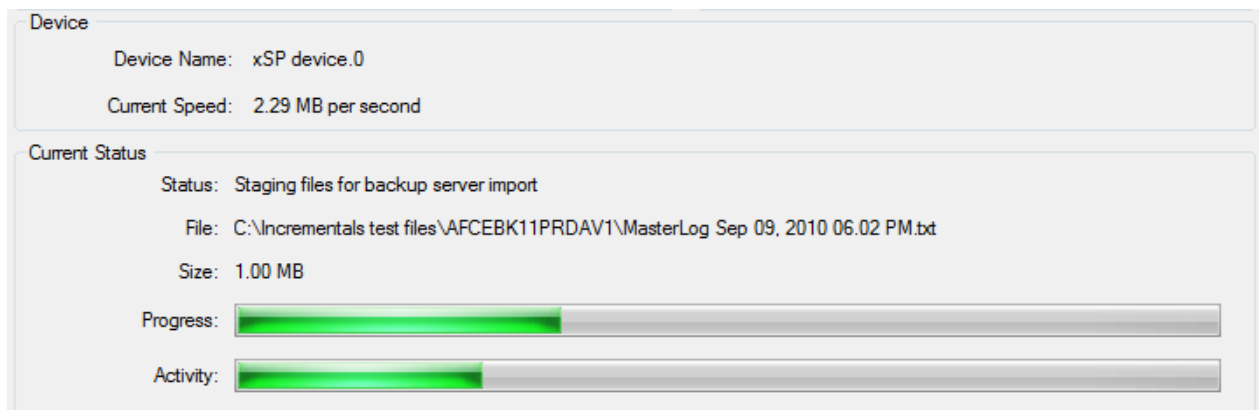
Use my current Windows login credentials

Test Connection OK Cancel Help

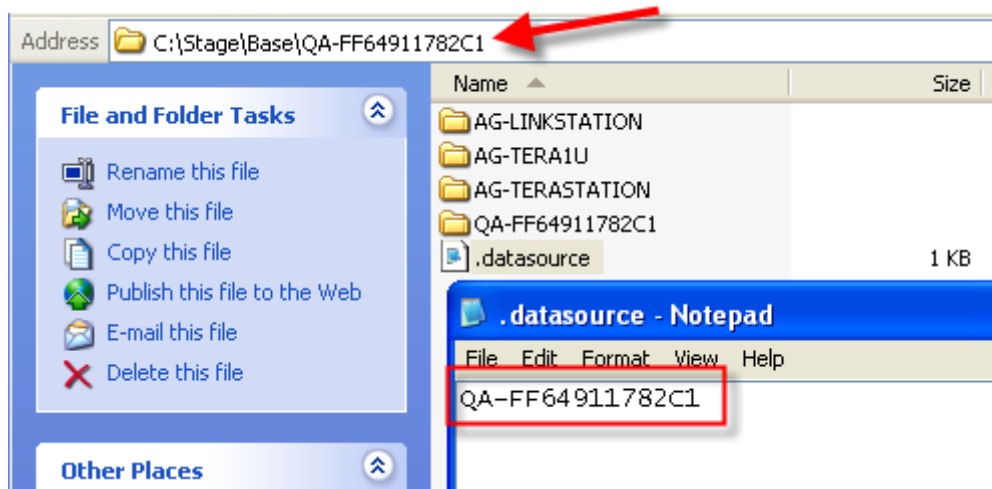
- Before you click OK, go to the Staging tab and configure the staging folder (the folder must exist first), and Select the checkbox to write the backup to the staging folder.



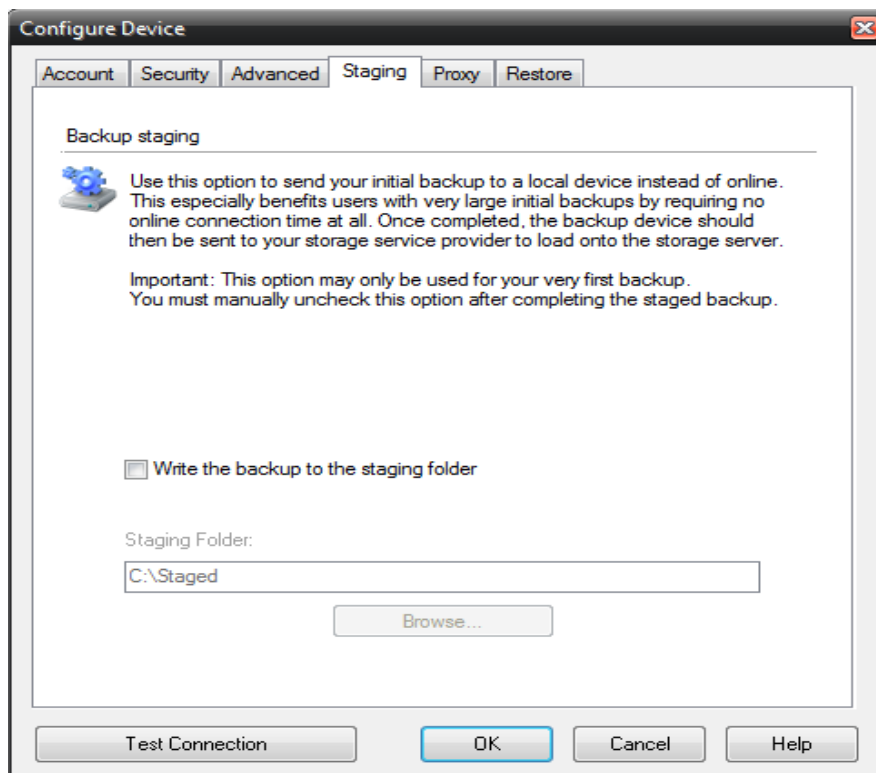
- Click [Test Connection] to verify and [OK] to accept the changes and continue to add the xSP device.
- Your first backup should now be going to your staging folder.



7. Make sure the **.datasource** file appears in the staged data and that it contains the computer name where the Staged was performed.



8. **NOTE:** The user must NOT do a backup until the staged backup is imported to the backup server, so disabled any schedules that may be setup for the user.
9. When the import is done on the Storage Server side (before running your second backup), go back to Configure Device and [**UNCHECK**] the staging option below and click [**OK**].

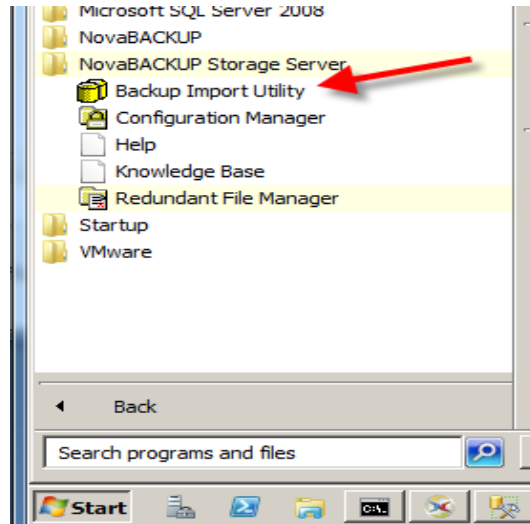


Import

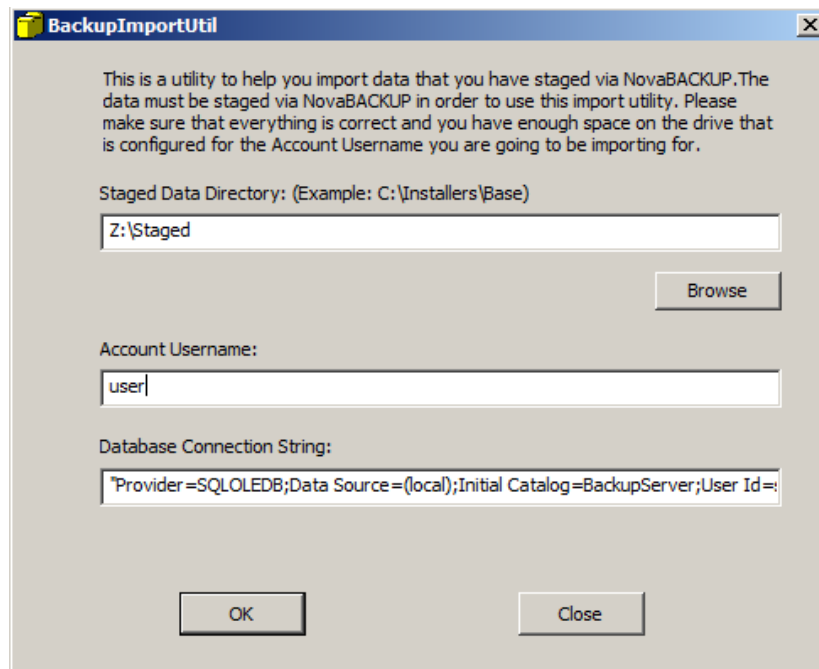
Get the user's staged data on the storage server or accessible to the storage server via UNC path or USB drive.

Backup Import Utility

1. From the Storage Server, [Launch] the Backup Import Utility

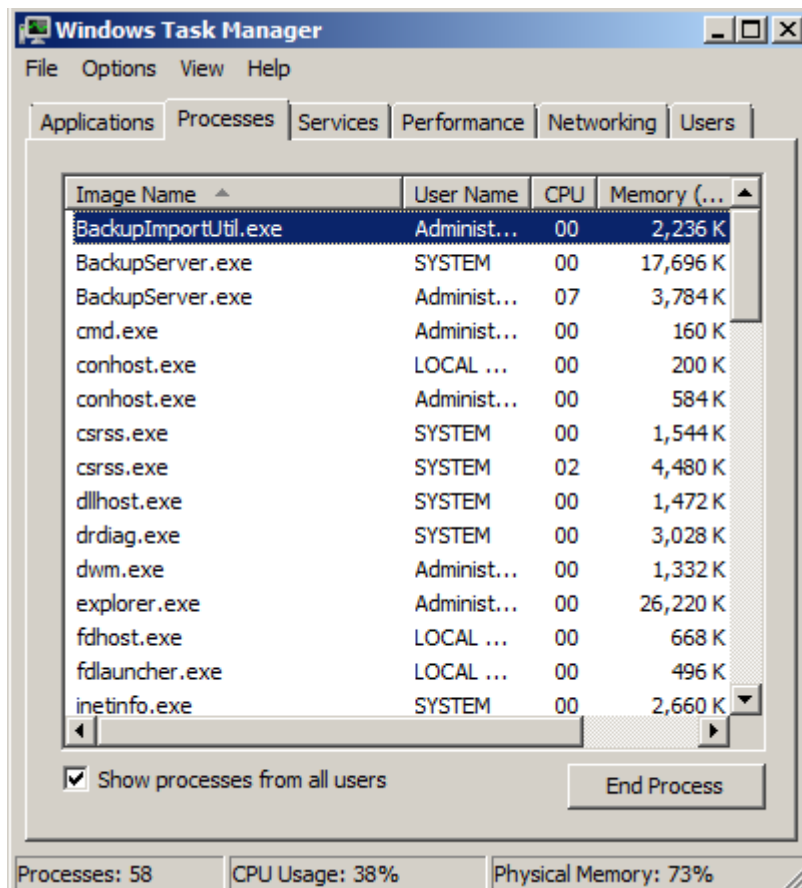


2. Point the user's **BASE** folder and [Enter] the account username

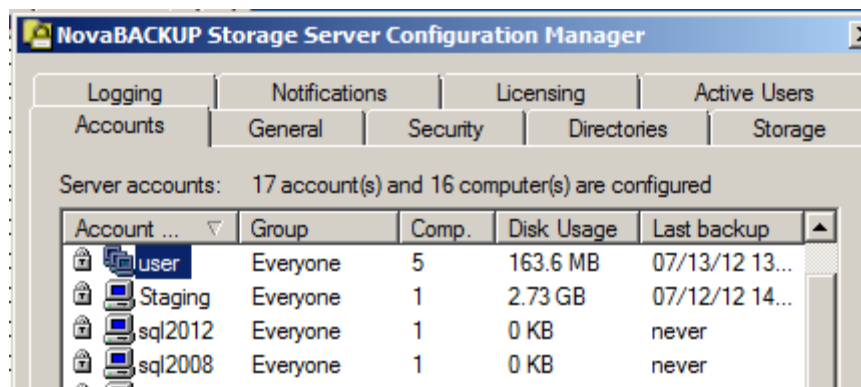


3. Click [OK] to start importing the staged backup to the Storage Server.

NOTE: There is no real 'progress' indicator when the import is done. If you check the windows task manager, you will see another copy of BackupServe.exe running. One of them will close when the import is done.

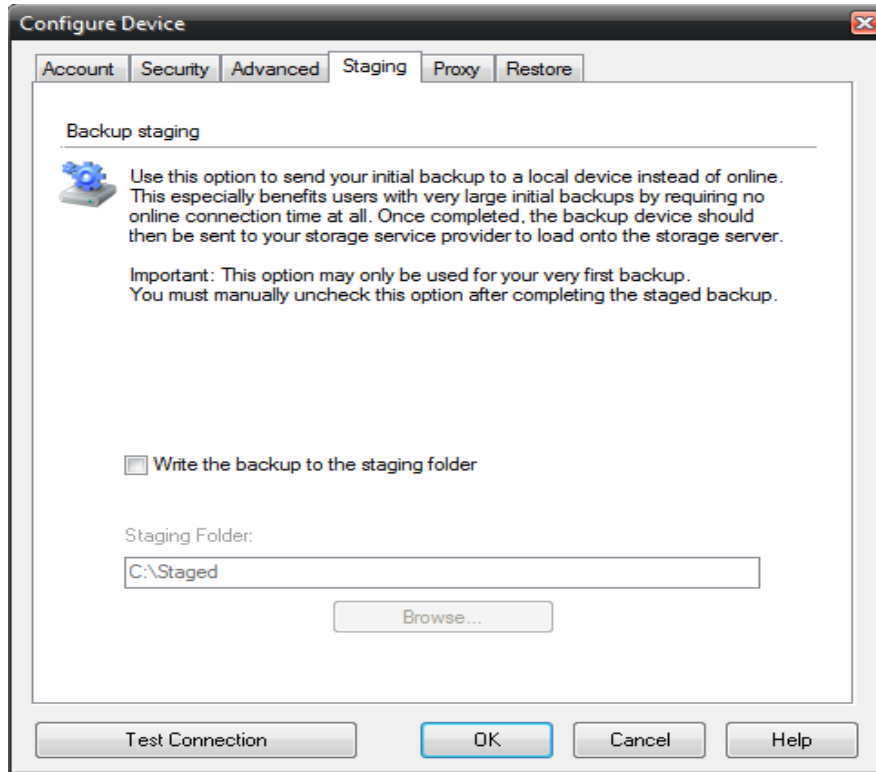


4. After the import is done, **[Close]** the Import utility and go to the Configuration Manager to verify the user's Disk Usage.



Complete

Congratulations! You have now finished running a Stage backup and Import process for the user. At this point the client software can do backups and restores from the storage server. Make sure to uncheck the 'Write the backup to the staging folder' on the client side before the user performs its next backup (Step 9).



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